

**INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Outdoor Events Policy Refresh
<b>Decision-maker</b>	Deputy Leader and Cabinet Member for Culture, Leisure, Equalities and Communities
<b>Earliest date when decision can be taken</b>	2 August 2019
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	May 2019
<b>Date sent to cabinet member</b>	25 July 2019
<b>Recommendation</b>	<p><b>RECOMMENDATION</b></p> <p>1. That the Deputy Leader and Cabinet Member for Culture, Leisure, Equalities and Communities approves the new Outdoor Events Policy (see Appendix 1) in full.</p>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer</b>	Rebecca Towers, Interim Director of Leisure
<b>Report author</b>	Paul Cowell, Culture and Events Manager
<b>Contact Number</b>	020 7525 0771/ 020 7525 4189

**PART B**

*(Cabinet member to complete this section)*

**DECISION(S)**

**DECISION(S)**

*As in report*

**REASONS FOR DECISION**

*As in report*

**ALTERNATIVE OPTIONS  
CONSIDERED**

*n/a*

**REPRESENTATIONS RECEIVED**

*n/a*

**ADDITIONAL ADVICE RECEIVED**

*n/a.*

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

or

I approved an alternative course of action set out in Part B.\*

or

I have referred this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)

Signed... *Henry* ..... Dated... *7 August 2019* .....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.